

# FONDS D'INITIATIVES NORDIQUES

## NOTES

If you have any questions or require assistance in developing and submitting your project, please contact the Société du Plan Nord consultants in your region. Documents may be attached to the form to complete certain information.

|                     |           |      |      |         |
|---------------------|-----------|------|------|---------|
| Project             |           |      |      |         |
| Region              | Côte-Nord | SLSJ | EIBJ | Nunavik |
| Amount requested    |           |      |      |         |
| Total project value |           |      |      |         |

## 1. APPLICANT INFORMATION

### 1.1. CONTACT DETAILS

Applicant organization:

Main manager's full name:

Function :

Postal address:

City :

(Quebec city) Postal code

Email address:

Québec Enterprise Number (NEQ):

Phone:

Extension :

Cell :

Full name of project manager (if different)

Function :

Phone :

Extension :

Email address:

Legal status :

Percentage of tax refund to which your organization is entitled from Revenu Québec:

Percentage of tax refund to which your organization is entitled from the Canada Revenue Agency:

### 1.2. ORGANIZATION PROFILE (obligatory section)

Description of organization (mission, products offered, clientele, territory or territories served, number of employees):

Does your organization take social or environmental concerns into account in its business model (e.g.: sustainable development or corporate social responsibility policies, human resources measures, inclusion and diversity, community involvement)?

Yes  No Specify :

How would you describe your organization's financial health (revenues, accumulated deficits, debt)?

Is your organization under trusteeship?

Yes

No

## 2. PROJECT DESCRIPTION

Project title:

Project category:

Côte-Nord    Eeyou Istchee Baie-James    Nunavik    Saguenay–Lac-Saint-Jean  
Specify the communities and territory targeted by the project.

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### 2.1. Project summary

Description, general and specific objectives of the project: (e.g. What objectives are expected? What priority needs does the project address? What are the expected short-, mid- and long-term benefits? (5000 character limit)

2.1.1. Is all or part of your project aimed at construction or renovation?

Yes  No (Go to question 2.2.)

2.1.2. Have you made an assessment of the use of wood for your project or are you planning a construction or renovation that favours the use of wood?  Yes  No Justify

With its Politique d'intégration du bois en construction (Policy for the use of wood in construction), the Government of Québec is committed to being a model for the use of wood in construction. Thus, for all projects financed in whole or in part by public funds, the promoter must evaluate the use of wood at the preliminary stage by completing the grille d'évaluation de l'utilisation du bois (wood use evaluation grid). Since this attestation is produced at the project planning stage, it does not need to be submitted at the time of application.

As part of the implementation of the Policy, the Société du Plan Nord works in collaboration with the Ministère des Ressources naturelles et des Forêts to promote the use of wood in projects for which it grants financial support.

2.1.3. For projects involving construction or renovation, please specify the title of your right as well as its location:

Owner      Tenant

Adress:

Location (geographic coordinates):

Area :

2.1.4 For social development infrastructure projects, explain how your project aims to reduce or alleviate social inequalities<sup>1</sup> in the target population, enable the development or maintenance of an essential community service, and addresses a large segment of the population or benefit local organizations.

2.1.4.1 For infrastructure initiatives put forth by a private entity and cooperatives whose activities are similar to those of legally established companies: demonstrate how your project provides access to local services and/or meets essential needs for the community or employees, promoting corporate social responsibility.

2.1.5 For renovation or improvement projects related to routine or deficient maintenance of an existing building or infrastructure (e.g. roofing, doors and windows, exterior cladding, landscaping, etc.), please specify how the project addresses a fundamental need specific to a community.

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<sup>1</sup>By "social inequalities", it is meant that the project may aim to improve the health and well being of part of the population, alleviate poverty, promote quality education, gender equality and social inclusion.

## 2.2. Project team (required)

(including consulting services)

| Name | Role | Relevant experience/qualifications |
|------|------|------------------------------------|
|      |      |                                    |
|      |      |                                    |
|      |      |                                    |
|      |      |                                    |
|      |      |                                    |

## 2.3. Timeline (required)

|                     |                   |
|---------------------|-------------------|
| Project start date: | Project end date: |
|---------------------|-------------------|

| Project stages | Start date | End date |
|----------------|------------|----------|
|                |            |          |
|                |            |          |
|                |            |          |
|                |            |          |
|                |            |          |
|                |            |          |
|                |            |          |

## 3. Sustainable development criteria

The Fonds d'initiatives nordiques is committed to sustainable development. For more information on the criteria used, consult the Application Guide (Appendix B).

### 3.1. Economic Section

3.1.1. How will the project generate economic benefits for northern communities?

How many jobs will be created and/or maintained in the northern territory when the project is carried out?

|               |                | Number of jobs created | Number of jobs maintained |
|---------------|----------------|------------------------|---------------------------|
| Seasonal work | Full-time work |                        |                           |
|               | Part-time work |                        |                           |
| Annual        | Full-time work |                        |                           |
|               | Part-time work |                        |                           |

3.1.2. How does the proposed project support entrepreneurship and intrapreneurship?

3.1.3. In what ways does the project promote local and regional innovation and economic diversification?

3.1.4. How will the project be economically viable and sustainable over time?

3.1.5. What additional funding requests or efforts have you made in relation to the proposed project?

*A minimal approach is required from one of the relevant federal or provincial ministries and agencies that offer a program allowing the project's eligibility, as well as from a local or regional governance body or structure.*

***(written evidence of the efforts must be submitted with the application)***

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## 3.2. Social Section

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3.2.1. How does the project enhance the health and quality of life for northern communities?

3.2.2. Is your project supported by citizens, relevant groups, and local, regional, or governmental bodies?

3.2.3. How does the project promote equity, inclusion, and social solidarity while addressing community needs?

3.2.4. How does the project preserve or highlight the cultural heritage of the northern territory (values, history, cultures)?

3.2.5. Demonstrate how the project promotes access to knowledge through research and experimentation, as well as the acquisition and sharing of knowledge.

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### 3.3. Environmental Section

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3.3.1. What measures does the project take to reduce waste production and encourage responsible consumption?

3.3.2. How does the project promote environmental protection and biodiversity conservation?

3.3.3 Does the project include a monitoring mechanism and measures to mitigate impacts on biodiversity and ecosystems?

3.3.4. How are you contributing to climate change adaptation and mitigation?

3.3.5. What initiatives are underway to encourage eco-friendly practices and promote sustainable development?



## 5. MANDATORY DOCUMENTS TO ENCLOSE WITH APPLICATION FOR FINANCIAL SUPPORT

- Financial support application form completed, signed and dated
- Copy of the applicant organization's most recent financial report
- Copy of the resolution by the board of directors authorizing the applicant to submit projects and sign agreements
- Written proof of the search for complementarity (see section 1.2.7 of the Application Guide)
- Letters of commitment from project partners (if applicable)
- All other documents considered relevant to the assessment of the project

## 6. DECLARATION AND CONSENT

As the authorized representative of the applicant, I declare that the information provided in this form is accurate and complete.

I understand that all documents and information held by or on behalf of the Société du Plan Nord (hereinafter the "Société") are subject to the Act respecting Access to documents held by public bodies and the Protection of personal information, RLBQ chapter A 2.1, including the industrial, financial, commercial, scientific and technical information provided by the applicant in this form.

To verify the accuracy of the information provided in this form and to determine the project's eligibility for the Fonds d'initiatives nordiques, I authorize the Société du Plan Nord to contact the organizations and companies involved in the project directly or indirectly, including organizations and companies that may have information concerning the financial support programs and funding sources described in section 3 of this form, and to disclose to them the relevant information I have provided concerning the project and its financial framework, these entities being thereby authorized to disclose to the Société du Plan Nord the information they hold concerning the financing of the project (amounts requested, status of applications, agreed deadlines and general financing conditions) and concerning the project's viability, usefulness and impact, where applicable.

A list of organizations and companies likely to be consulted by the Société du Plan Nord as part of the analysis of the application for financial support is appended. Should the consultation of other organizations or companies prove relevant, the Société will notify the applicant in advance.

Notwithstanding the foregoing, the information I have provided concerning the applicant or the project is strictly confidential and may not be disclosed to anyone except with the express consent of the applicant or if disclosure to a third party is required by law.

I understand that the information provided in this form is relevant to determining the eligibility of the project for the Fonds d'initiatives nordiques, and that failure to provide it to the Société du Plan Nord may result in the Société du Plan Nord being unable to process the application for financial support. The same applies if I refuse to consent, in whole or in part, to the collection, use or disclosure of documents or information concerning the applicant or the project.

This authorization is valid from the date it is signed until a decision is made on the application for financial support.

|                                    |            |
|------------------------------------|------------|
| Signature or electronic signature: | Function : |
| Name (please print):               | Date :     |

## 7. CONTACT INFORMATION

Send the duly completed form and any attached documents to the following address:

By e mail : [fin@spn.gouv.qc.ca](mailto:fin@spn.gouv.qc.ca)

By mail :

Fonds d'initiatives nordiques  
Société du Plan Nord  
900, boulevard René-Lévesque, Suite 720  
Québec (Québec) G1R 2B5

## APPENDIX

List of organizations and companies likely to be consulted by the Société du Plan Nord as part of the analysis of a financial support application (to be determined according to the nature of the project and the partners associated with the project)

- *Personal information agents<sup>2</sup>*
- *Municipal and paramunicipal corporations*
- *Educational institutions*
- *Financial institutions*
- *Federal government departments*  
*Provincial government departments*
- *Municipalities*
- *Regional County Municipalities (RCMs)*
- *Indigenous administrative and political organizations*
- *Government agencies*
- *Unions*

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<sup>2</sup> A personal information agent is any person who, by themselves or through a representative, is in the business of compiling files on others, preparing and communicating to third parties credit reports concerning the character, reputation or solvency of the persons concerned by these files