

Request for reimbursement of amounts disbursed for purchases on behalf of a represented person

General information

Represented person		
Last name	First name	Curateur public du Québec file no.:
Person requesting the reimbursement		
Last name	First name	Date of the request <small>yyyy-mm-dd</small>
Address <small>Number, Street, City</small>		Postal code

Description of the purchases (items or services)	Amount (before taxes)	GST	QST	Total
Total				\$

Instructions

To facilitate the processing of your request for reimbursement, this form must be included with the receipts/invoices submitted to the Curateur public du Québec. The represented person's file number with the Curateur public du Québec must be entered.

Should a receipt or invoice include several items or services, please circle those amounts for which you are requesting a reimbursement. In this situation, remember to add the taxes.

The completed form, accompanied by receipts/invoices, must be sent to the following address:

Curateur public du Québec
 500, rue Sherbrooke Ouest, bureau 1832
 Montréal (Québec) H3A 0J2