



General information		
Information about the minor		
Name		N° of the Curateur public's file
First name		Date of birth yyyy-mm-dd
Information about the legal tutors		
Parents	Last name	First name
	Last name	First name
Information about the tutorship council		
Secretary	Last name	First name
Member n° 1	Last name	First name
Member n° 2	Last name	First name
Member n° 3	Last name	First name
Period of the annual management report to which the request corresponds		
Start date yyyy-mm-dd		End date yyyy-mm-dd
Description of the request for exceptional use of the minor's patrimony		
Type of need		
<input type="checkbox"/> Schooling <input type="checkbox"/> Health <input type="checkbox"/> Employment integration		
Description and justification of exceptional need		
Amount requested for exceptional needs		
		\$



Calculation of financial capability		
Parents' income	Parent (1)	Parent (2)
Year of Revenu Québec tax return		
A - Total income (Line 199 of your tax return)	\$	\$
B - Social assistance benefits (Line 147 of your tax return)	\$	\$
C - <b>Annual income</b> (Amount of line A minus line B)	\$	\$
Parents' available income	Parent (1)	Parent (2)
D - Basic deduction (This amount is indicated on the bottom of page 2 of the Table to Determine the Basic Support Contribution that you will find at <a href="http://Quebec.ca">Quebec.ca</a> (ministère de la Justice). For example, in 2022, the basic deduction was set at \$12,215).	\$	\$
E - Deduction for union and professional dues (Line 373 of your tax return)	\$	\$
F - Total deductions (Lines D + E)	\$	\$
G - Available income of each parent (Line C minus line F: Enter 0 if negative)	\$	\$
H - <b>Income available from one or both parents</b> (Add amounts on line G.)	\$	
Parents' support contribution		
I - Amount of family support contribution (Using the Table to Determine the Basic Parental Support Contribution, establish the total amount of your family contribution based on your available income (line H) and the number of children in your care.)	\$	
J - Number of children in your care (Corresponds to the number of minor children (under 18 years of age) and the number of adult children who are unable to support themselves, for instance, because they are full-time students).		
K - <b>Amount of your support contribution</b> (Divide amount on line I by that on line J.)	\$	
Anticipated annual expenses for the minor		
Housing	\$	
Food	\$	
Clothing	\$	
Health costs	\$	
Education costs	\$	
Recreational activities	\$	
Other expenses	\$	
L - <b>Total expenses</b>	\$	
Financial capability		
M - <b>Financial capability</b> (Line K minus line L) If the balance is <b>negative</b> , exceptional use of the patrimony may be necessary.	\$	

### Attestations

#### Attestation of legal tutors

We solemnly declare that:

- our calculation on this form of our financial capability shows that it is insufficient to cover all the expenses related to the needs of our child;
- the sums drawn from the child's patrimony are related to the child's schooling, health or job integration;
- the cost of the good or service is reasonable, considering its usual price;
- we have done the necessary research to ensure that there are no other sources of assistance for this type of expense (e.g., : grants, scholarships, government assistance)
- we will adjust the value of the security (e.g., : freezing of funds) accordingly and provide written confirmation to the tutorship council and the Curateur public du Québec;
- our child, aged 14 or older,
  - ☐ has been informed of this exceptional use.
  - ☐ has not been informed of this exceptional use for the following reason:

Amount requested by legal tutors \$	Signatures of legal tutors	Date yyyy-mm-dd
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#### Attestation of the secretary of the tutorship council

I affirm that:

- I have discussed this exceptional use with all members of the minor's tutorship council;
- I have verified, after making the calculation, that the financial capability of the legal tutors is insufficient to cover all the expenses related to the needs of their child;
- the legal tutors are authorized to use—on an exceptional basis and in the amount indicated below—the portion of the minor's patrimony that is to be preserved until the minor reaches the age of majority, and to modify the value of the security by an equivalent amount.

Amount authorized by tutorship council \$	Signature of secretary	Date yyyy-mm-dd
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#### Attestation of the minor aged 14 or older

I affirm that my tutors and my tutorship council have informed me of the exceptional use of my patrimony for the above-mentioned expenses.

Signature of the minor (aged 14 or older)	Date yyyy-mm-dd
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### Instructions

This form will help you calculate your support contribution, identify your child's expenses, and determine, with the tutorship council, whether your income is sufficient to cover the anticipated expense. Calculation of the support contribution is based on the model supplied by the ministère de la Justice. The contribution is presumed to correspond to the child's needs and the parents' resources. The amount determined should cover all of the minor's needs (food, housing, health, clothing, education, etc.).

- **Attach this form to your annual management report.**
- **You must include supporting documents confirming the total amount of the expense** (e.g., : estimate, invoice, receipt, etc.)
- In addition, if the expense falls under the categories of health or employment integration, **you must attach proof of this need** (e.g., : medical prescription or certificate, letter of recommendation, etc.).
- **You must keep a copy of the documents** used to establish your available income (employment records, financial statements for your business or self-employment earnings and expenses related to rental income).
- **You must also keep a copy of your federal and provincial tax returns and the notices of assessment regarding your reported income.**

The Curateur public du Québec has the legal right to demand copies of these documents to carry out its audit and monitoring activities.