

Inventory Checklist (sample)

Please check all boxes that apply.

All supporting documents have been included.	<input type="checkbox"/>
<ul style="list-style-type: none"> ▪ Bank statements including investments (assets) ▪ Account statements – loans ▪ Account statements – credit cards and lines of credit ▪ Earnings – cheque stubs or annual summary 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
The minor's entire patrimony at the time of making the inventory. <i>(Even if the minor has not received all of their assets, a partial inventory must be remitted to the tutorship council and the Curateur public.)</i>	<input type="checkbox"/>
<ul style="list-style-type: none"> ▪ Contact information for institutions where the minor has bank accounts or certificates of deposit. ▪ If the minor's patrimony comprises sums originating from an unsettled succession, the Curateur public is informed of the liquidator's contact information. ▪ Only assets worth \$100 or more are listed. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
All of the minor's debts related to a succession are listed.	<input type="checkbox"/>
<ul style="list-style-type: none"> ▪ Bank loans – line of credit ▪ Mortgage payable ▪ Bills payable (telephone, Hydro-Québec, etc.) ▪ Other loans 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
The amounts entered are accurate.	<input type="checkbox"/>
The totals are correct.	<input type="checkbox"/>
The tutor's declaration is completed.	<input type="checkbox"/>
The form is signed and dated.	<input type="checkbox"/>
The minor aged 14 years or over has received a copy of the inventory (recommended, but not mandatory).	<input type="checkbox"/>
The tutor has explained what the inventory represents to the minor aged 14 years or over.	<input type="checkbox"/>
The tutorship council has received the original inventory.	<input type="checkbox"/>