



AGENDA

Annual meeting of the tutorship council

Date	
Time	
Location	
Method used to hold the meeting (in person, conference call, videoconference, or other)	

Check the names of the persons in attendance

Name of tutor _____

Name of 2nd tutor (where applicable) _____

Name of represented person _____

Name of secretary of the tutorship council _____

Name of 1st member of the tutorship council _____

Name of 2nd member of the tutorship council _____

Name of 3rd member of the tutorship council _____

Ordre du jour	Responsable
1. Opening remarks	Secretary of the tutorship council
2. Adoption of the agenda	All participants
3. Report on the well-being of represented person and on the actions taken during the past year	All participants
4. Report on the management of the represented person's finances and review of annual report	All participants
5. Planning for the upcoming year	All participants
6. Confirmation of security	All participants
7. Miscellaneous	All participants