

# THE EMERGENCY PROTOCOL

## AN ESSENTIAL TOOL

If a second wave of COVID 19 occurs, all educational institutions in Québec must have an emergency protocol adapted to their realities.

This tool is intended to ensure the efficient continuation of learning for all students in case of a partial or total closure of educational institutions. This guide must be used to plan actions in the education and higher education network to ensure that students are appropriately supported on their educational path.

A memory aid will be available soon to support educational institutions in creating or improving their emergency protocol.

## Six essential aspects will be covered:

- **Management** (shared responsibilities, data collection, crisis unit, etc.)
- **Communication** (communication plan, process with students and parents, etc.)
- **Material and information resources** (connectivity and equipment needs, technical support for staff, students and parents in the transition to distance learning activities)
- **Educational services** (learning methods, follow-up and evaluation at a distance)
- **Support for students with handicaps, social maladjustments or learning difficulties and for students with specific needs** (support measures, educational programs, food assistance, etc.)
- **Support for mental health and well-being** (measures for students and staff, etc.)

For each of these aspects, a list of actions will be created to guide administrators and their teams in creating their emergency protocol and the steps to take in order to implement it.

Note that the Ministère de l'Éducation et de l'Enseignement supérieur has also created a plan covering the same aspects in order to intervene effectively in the event of a second wave, and to support educational institutions in applying their own protocols.