

## General Information

The information requested on this form enables the Ministère de l'Immigration, de la Francisation et de l'Intégration (the "Ministère") to determine if you are eligible for full-time French courses and for financial assistance while you are taking your course.

The Ministère will inform you if you are eligible. If you are, it will register you in a course and will let you know where and when your course will begin. The Ministère will also confirm your eligibility for financial assistance.

If you are receiving benefits under the social assistance program of the Québec government or employment insurance benefits from the government of Canada, you must contact the Local Employment Centre nearest your home before filling out this form.

When you begin your course, please ask your educational institution how to obtain the application form for child care benefits.

### Are you eligible for a full-time French course?

To be eligible, you must:

- live in Québec
- be age 16 or older

In addition, your immigration status must be one of the following:

- naturalized Canadian citizen
- permanent resident
- temporary stay permit holder (temporary worker or foreign student)\*
- authorized to apply in Canada for permanent residence
- temporary stay permit holder admitted for humanitarian or public policy reasons
- temporary resident holding a Certificat d'acceptation du Québec
- refugee granted asylum

\* An immigrant holding a work or study permit must respect the conditions related to their status. If the registration for a full-time French course does not conform to these conditions, the immigrant could lose their temporary resident status. Failure to respect the conditions of their stay could also lead to a refusal of the next application to stay in Québec or elsewhere in Canada. It is the immigrant's responsibility to know the conditions related to their status and respect them. For more information, contact Immigration, Refugees and Citizenship Canada

### Document to attach to your application (proof of your immigration status)



You must attach a photocopy of the document(s) required to prove your immigration status. **Do not send original documents as they will not be returned.**

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## Submit your application by mail

It is important to provide all the requested information and all the required documents or else your application for admission may be refused.

If another person or an organization is handling the process for you, you must complete the form *Procuration—Mandat de représentation* (Power of attorney) that can be found at [www.immigration-quebec.gouv.qc.ca/mandate](http://www.immigration-quebec.gouv.qc.ca/mandate) and attach it to your application.

1. Complete all sections of the form by hand or on screen.
2. Sign the form.
3. Attach the required documents.
4. Mail the package to the following address:

**Ministère de l'Immigration, de la Francisation et de l'Intégration (MIFI)**  
**Direction du registraire de la francisation**  
**1200, boulevard Saint-Laurent, bureau 2.200**  
**Montréal (Québec) H2X 0C9**

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## For more information

Consult our website at [www.Québec.ca/french](http://www.Québec.ca/french).

You may also call our customer contact centre at 514-864-9191 if you are from the Montréal region or 1-877-864-9191 (toll free) from anywhere else in Québec.



Your personal reference number is indicated on your Certificat de sélection du Québec (Québec Selection Certificate) or your Certificat d'acceptation du Québec (Québec Acceptance Certificate) or any other personal correspondence from the Ministère.

You must write your full name in capital letters as it appears on your immigration document.

## 1. Identification

Gender Female Male

Personal reference number

Family name at birth First name(s)

Family name after marriage (if applicable) Date of birth (year/month/day)

Country of birth Country of citizenship

You must indicate the address where you are currently residing in Québec.

## 2. Residence address

Number Street Apartment

City Province Postal Code

Enter your personal telephone number and another number of your choice (work, a person you know, etc.).

Home telephone Telephone (other)

Email

Enter the total number of years of completed study, regardless of language.

## 3. Information on your schooling

Total number of years of study \_\_\_\_\_ years

You must provide your social insurance number (SIN) OR your individual tax number (ITN) OR your temporary tax number (TTN) so we can pay out your allowances.

To obtain your social insurance number, go to [www.servicecanada.gc.ca](http://www.servicecanada.gc.ca).

## 4. Application for financial assistance

a) Are you seeking financial assistance from the Ministère in order to take French courses? Yes No

Individual tax numbers (ITN) and temporary tax numbers (TTN) are nine-digit numbers provided by the Canada Revenue Agency (CRA) to non-residents who need an identification number but cannot obtain a social insurance number (SIN).

b) Provide:

– Your social insurance number (SIN) \_\_\_\_\_

– expiry date of your social insurance number if it is temporary \_\_\_\_\_  
(year/month/day)

OR individual tax number (ITN) \_\_\_\_\_

OR temporary tax number (TTN) \_\_\_\_\_

Last-resort financial aid (welfare) is assistance provided by the Québec government to people who have no more financial resources. (If you receive a cheque, it is blue.)

Employment insurance is assistance provided by the Canadian government to the unemployed. (If you receive a cheque, it is yellow.)  
"The Québec Parental Insurance Plan (QPIP) is assistance provided by the Québec government to people taking maternity, paternity, parental or adoption leave."

A referral is a tracking sheet or a notice of decision issued by Emploi-Québec.

- c) Are you receiving :
- |  |     |    |
|--|-----|----|
| – Social assistance (welfare) benefits?    | Yes | No |
| – Employment insurance benefits?           | Yes | No |
| – Québec Parental Insurance Plan benefits? | Yes | No |
- d) Do you have a referral from Emploi-Québec?      Yes      No

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## 5. Information on your knowledge of French

Are you proficient in French?      Yes      No

If yes, what is your level of proficiency in French?      Very low      Low      Quite good      Good      Very good

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## 6. Protection of personal information

The personal information that you provide on this form is needed to process your application for admission to full-time French courses and for financial assistance. It may also be used by the Ministère de l'Immigration, de la Francisation et de l'Intégration for purposes of studies, statistical compilations, program evaluation or to provide you with any information likely to facilitate your settlement and integration into Québec society.

Access to this information is restricted to persons authorized under provisions of the *Act respecting Access to documents held by public bodies and the Protection of personal information* (c. A-2.1). You have the right to see any information that concerns you and to have any inaccurate information corrected by sending a written request to the person in charge of access to documents and the protection of personal information, whose contact information is available at <http://www.mifi.gouv.qc.ca/fr/ministere/acces-protection-info/index.html>.

The personal information contained in your file is confidential and may not be disclosed without your consent. However, the Ministère may, without your consent:

- provide personal information to any person or body when it is required for the application of a law in Québec;
- be authorized to provide personal information to Québec public bodies if this information is required for carrying out their responsibilities or implementing a program under their management.

I authorize the Ministère to send to its francization partner as well as Emploi-Québec the information necessary to the pursuit of my training and the payment of my financial assistance, where applicable. I also give my consent for the francization partner to send the Ministère information related to my training.

\_\_\_\_\_  
Signature du candidat

\_\_\_\_\_  
Date (year/month/day)

## Declaration

I understand and agree as follows:

All the information provided on this form is truthful, complete and accurate.

All the photocopies of immigration documents provided in support of my application are authentic, accurate and complete reproductions of the original documents.

The Ministère may communicate with the Ministère du Travail, de l'Emploi et de la Solidarité sociale, the Immigration and Refugee Board of Canada, or Immigration, Refugees and Citizenship Canada to verify the accuracy of information provided in my application. It may also require me to provide written proof to support the information provided in my application. In this case, it will take longer to process my application.

If I provide incorrect or misleading information, false documents or modified or altered documents, the Ministère may:

- terminate at any time my training or stop my financial assistance payments;
- refuse to examine any new application that I may submit in the three years following the submission of this application.

I am required to advise the Ministère of any change in the information provided on this form from this day until the conclusion of my training.

I declare that the information entered on my application is accurate.

You must send the form duly completed bearing the original signature.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date (year/month/day)