



General Information

You must complete this form and provide all the documents that apply to your situation, in the required format, or else your application will be rejected.

The form entitled *Documents to submit in support of the Application for a Certificat de sélection du Québec* defines the requirements with respect to the nature, format and translation of the documents that you must send us. **This form must be enclosed with your Application for Selection Certificate – Skilled Worker.** Only you, as principal applicant, must fill it out, even if your spouse or a dependent child is accompanying you.

Instructions

1. Tick the box corresponding to each of the documents that you are submitting. The entry N.A. (Not Applicable) indicates that you do not need to submit this document.
2. Gather all the requested documents in the required format (original, certified true copy or photocopy).
3. Place all your documents in the order indicated in the form.
4. Enclose payment of the fee.
5. Send your application to the Ministère office at the address indicated on the following Web page: <https://www.quebec.ca/en/immigration/immigration-programs/regular-skilled-worker-program/applying>.



Do not send original documents, unless otherwise indicated, because the documents submitted are not returned.

Important

Certified true copy

The "certified true copy" format indicates that the copy of the document that you submit must be certified true to the original either by the document issuer or by a recognized authority **from the country or territory that issued the document**. To learn the requirements for the "certified true copy" format, consult the following Web page: www.immigration-quebec.gouv.qc.ca/document-requirements. To learn which authorities are authorized to certify a document as true, refer to the *List of authorities recognized by the Ministère for certifying documents* at www.immigration-quebec.gouv.qc.ca/list-authorities-recognized.

Translation

If you are submitting documents or parts of documents in a language other than French or English, you must provide:

- **the document in the source language**, in the required format (original, certified true copy or photocopy);
- **the original of the complete translation done by an approved translator**. To learn the translation requirements and the definition of approved translator, consult the following Web page: www.immigration-quebec.gouv.qc.ca/document-requirements.



If the original document is written in French or English, but it includes a seal in another language, it is absolutely necessary to have this seal translated.

Verification and investigation

Be advised that the Ministère may:

- verify the accuracy of information that you provide or have it verified by third parties. If you give the Ministère information that you know or should have known to be false or misleading on your application for a Québec selection certificate, you are committing an offence under the law and are liable to a fine.
- reject any application that contains false or misleading information or documents;
- refuse to examine your application for a Québec selection certificate if you have provided, within the past five years, false or misleading information or documents in relation to an application that you presented under the Act respecting immigration to Québec;
- cancel a Québec selection certificate if it was issued on the strength of an application that contains false or misleading information or documents, if it was issued in error or if the conditions required for its issuance have ceased to exist.

Attention

The selection criteria, requirements and requested information are subject to change at any time. Make sure to use up-to-date forms that you will find on the following Web page: www.immigration-quebec.gouv.qc.ca/forms.

To request changes to your application for a Québec selection certificate or that of your spouse (for example, if your family situation changes in the coming months), you must promptly send us the form *Change to the Application for a selection certificate* along with all the documents necessary to processing this application, in the required format. This form can be found on the following Web page: www.immigration-quebec.gouv.qc.ca/change-dcs.

The originals of documents that you submit can be requested at any time during the processing of your application.



Identity information

Only you, as principal applicant, need to indicate your identity. Write your family name and first name in block letters.

Family name at birth First name(s)

Date of birth (year/month/day)

See the definition of spouse, de facto spouse and dependent child in the form *Application for Selection Certificate – Skilled Worker*.

Is a spouse accompanying you? Yes No

Are dependent children accompanying you? Yes No

If yes, how many?

Do not send original documents unless otherwise instructed, because the documents that you submit will not be returned.

Forms, declarations and permits

Application for Selection Certificate and annex

Where appropriate, you and your spouse or de facto spouse must both sign the "Declaration by spouses or de facto spouses" found at the end of the form.

		Required format	Document of principal applicant	Document of spouse
1	<ul style="list-style-type: none"> Application for Selection Certificate – Skilled worker – Principal Applicant / Spouse or de facto spouse (Form A-0520-AA), duly completed and signed <p>Important. Do not forget to sign and date the "Declaration on the common values of Québec society" section of your Application for a selection certificate.</p> <p>Where appropriate your spouse and dependent children aged 18 and over must also sign and date this declaration.</p>	Original		
2	<ul style="list-style-type: none"> Financial self-sufficiency contract (Form A-0522-OA or A-0522-PA), duly completed and signed 			N.A.

Power of attorney

If this section does not apply to your situation, go to the next section.

You must provide this form if you are using a representative to advise, assist or represent you in your application.

If your representative is registered in the Registre québécois des consultants en immigration, he must fill out, date and sign this attestation.

If the lawyer or notary who represents you is not a member of the Barreau du Québec or the Chambre des notaires du Québec, you must provide this document.

3	<ul style="list-style-type: none"> Power of attorney – Mandate (Form A-0525-AA), duly completed and signed by you and your representative 	Original		
4	<ul style="list-style-type: none"> Attestation du consultant en immigration (Form A-0525-BF in French only) (Attestation by immigration consultant) 			
5	<ul style="list-style-type: none"> Autorisation spéciale du Barreau du Québec ou de la Chambre des notaires du Québec (Special authorization from the Barreau du Québec or the Chambre des notaires du Québec) 	Photocopy		N.A.

Practicing a regulated trade or profession

If this section does not apply to your situation, go to the next section.

▶ If your trade or profession is regulated by a professional order or regulatory body in Québec, provide the declaration that applies to your situation after dating and signing it.
Where applicable, your spouse must also provide this declaration.

		Required format	Document of principal applicant	Document of spouse
6	<ul style="list-style-type: none"> Declaration by a candidate practicing a regulated profession or trade in Québec (Form A-0527-JA), duly completed and signed <p style="text-align: center;">OR</p>	Original		
	<ul style="list-style-type: none"> Declaration by a graduate of a medical school outside of Canada and the United States (Form A-0527-KA), duly completed and signed <p style="text-align: center;">OR</p>			
	<ul style="list-style-type: none"> Declaration of a candidate practicing the teaching profession in preschool, elementary school or secondary school (Form A-0527-IA), duly completed and signed 			

Supporting items

Identity and civil status

▶ You must submit your international passport.

▶ You must provide a document that attests to your current marital status.

▶ If you and your spouse apply as de facto spouses, you must prove that you have co-habited continuously for at least 12 months.
You must provide a document that goes back more than one year and a document with a recent date.

7	<ul style="list-style-type: none"> Pages of your valid passport indicating your identity, the issue and expiry date of the passport and any changes made to this information. 	Photocopy		
8	<ul style="list-style-type: none"> Act or certificate of birth 	Photocopy		
9	<ul style="list-style-type: none"> Act or certificate of marriage <p style="text-align: center;">OR</p>	Photocopy		
	<ul style="list-style-type: none"> Act, certificate or judgment of divorce or marriage annulment <p style="text-align: center;">OR</p>			
	<ul style="list-style-type: none"> Act or certificate of death of your spouse 			
10	<ul style="list-style-type: none"> At least two items attesting to your status as de facto spouse on which your name and the name of your spouse appear. The following documents are eligible: <ul style="list-style-type: none"> – Mortgage or dwelling lease – Statements of joint bank accounts – Utility bills (electricity, natural gas, telephone or Internet service) 	Photocopy		N.A.
				N.A.

Temporary resident status in a country other than your country of citizenship or permanent residence

If this section does not apply to your situation, go to the next section.

11	<ul style="list-style-type: none"> Residence permit or stay document with a cumulative validity covering at least one year, issued by authorities of the country or territory where you currently reside. 	Photocopy		
----	--	-----------	--	--

Temporary resident status in a country other than your country of citizenship or permanent residence (continued) If this section does not apply to your situation, go to the next section.		Required format	Document of principal applicant	Document of spouse
12	If you are a foreign student, you must provide: <ul style="list-style-type: none"> • Proof of enrolment in the study program which you are following <p style="text-align: center;">AND</p>	Photocopy		
	<ul style="list-style-type: none"> • A letter from the educational institution stating whether you are studying full time or part time and indicating the start date and expected completion date of your study program 			

Dependent children accompanying you

If this section does not apply to your situation, go to the next section.

13	<ul style="list-style-type: none"> • Pages of each child's valid passport indicating its identity, the issue and expiry date of the passport, and any changes made to this information or, if the child does not have a passport, its national identity card 	Photocopy		
14	<ul style="list-style-type: none"> • Act or certificate of birth of each child 	Photocopy		

Children under 18 years of age who are accompanying you in the absence of the other parent

If this section does not apply to your situation, go to the next section.

15	<ul style="list-style-type: none"> • Declaration of parental consent made before a notary, magistrate, judge, officer of the court, employee of a government department or agency or diplomatic or consular representative of your country or territory of citizenship that contains all the following elements: <ul style="list-style-type: none"> – the family name and first name of the child; – the date of birth of the child; – the family name and first name of the accompanying parent (you or your spouse); – the consent of the non-accompanying parent expressly authorizing the permanent immigration of his or her child to Québec; – the family name, first name and contact information of the non-accompanying parent, in block letters; – the signature of the non-accompanying parent; – the date of the declaration; – the family name and first name of the notary, magistrate, judge, officer of the court, employee of a government department or agency, or diplomatic or consular representative, in block letters; – the signature and professional seal of the notary, magistrate, judge, officer of the court, employee of a government department or agency, or diplomatic or consular representative. <p style="text-align: center;">OR</p> 	Original		
	<ul style="list-style-type: none"> • Divorce judgment indicating the granting of sole custody of the child to the accompanying parent <p style="text-align: center;">OR</p>			
	<ul style="list-style-type: none"> • Act or certificate of death of the parent 			

If your divorce judgment indicates that the non-accompanying parent has access or vacation rights with your child, you must provide the original of a declaration of parental consent. ►

Adopted children who are accompanying you

If this section does not apply to your situation, go to the next section.

		Required format	Document of principal applicant	Document of spouse
16	<ul style="list-style-type: none">Document issued by authorities of the country or territory establishing that this is a full adoption (which creates a new filiation link and terminates the pre-existing filiation)	Photocopy		

Dependent child aged 22 years or older who is accompanying you

If this section does not apply to your situation, go to the next section.

17	<ul style="list-style-type: none">Medical certificate attesting to the physical or psychological incapacity of your dependent child	Original		
----	---	----------	--	--

Photos

▶ Paste the photos in the space provided in the *Application for Selection Certificate – Skilled worker – Principal applicant/ Spouse or de facto spouse* (Form A-0520-AA). Your spouse does not have to affix these photos on his or her form.

18	<ul style="list-style-type: none">Recent passport-size photo of you and each family member accompanying you	Original		N.A.
----	---	----------	--	------

Education and training

▶ If you or your spouse have not yet received your diploma at the time of presenting your application, you must provide a document attesting to the successful completion of the study program.


▶ If the course titles are not given in the transcripts, you must also provide the certified true copy of the list of courses in the study program that you followed.

19	<ul style="list-style-type: none">All your diplomas recognized by the government (by education officials of the country or territory) The following diplomas are eligible:<ul style="list-style-type: none">– Post-secondary certificate or diploma (university, vocational and technical)– Secondary level certificate or diploma (general, vocational and technical)	Certified true copy		
20	<ul style="list-style-type: none">All transcripts corresponding to your diplomas granted by the educational institution (except for the secondary general diploma) for each study year leading to the receipt of these diplomas			

Professional experience acquired legally as an employee in the last five years

If this section does not apply to your situation, go to the next section.

Employment contracts and promises of employment are not accepted. ►

		Required format	Document of principal applicant	Document of spouse
21	<p>For each job declared in the application for a selection certificate:</p> <ul style="list-style-type: none"> • Work attestation or certificate <p>Each work attestation or certificate must be printed on company letterhead and contain the following information:</p> <ul style="list-style-type: none"> – job duration (start date and end date of the job); – number of hours worked per week; – positions that you held and the period during which you held each position; – brief description of tasks; – contact information for the employer (including phone number); – name of the signatory written in block letters; – signature of the signatory and date. <p> You may be asked for proof of the legality of your professional experience at any time during the processing of your application.</p>	Photocopy		

Work internships done in the context of studies over the past five years

If this section does not apply to your situation, go to the next section.

22	<p>For each internship declared in the application for a Québec selection certificate:</p> <ul style="list-style-type: none"> • Attestation of internship issued by the company where the internship was done <p>Each attestation of internship must be printed on company letterhead and contain the following information:</p> <ul style="list-style-type: none"> – duration of the internship (start date and end date); – principal tasks and responsibilities; – number of hours worked per week; – contact information on the company (including telephone number); – name of the signatory written in block letters; – signature of the signatory and date. 	Photocopy		
23	<ul style="list-style-type: none"> • Internship agreement(s) or attestation(s) from the educational institution indicating that the work internships were done in the framework of the study program 	Certified true copy		

Work experience acquired as a self-employed worker or contractor over the past five years

If this section does not apply to your situation, go to the next section.

24	<ul style="list-style-type: none"> • Certificate of registration of a company with the enterprise register or its equivalent or, where applicable, extracts from the official Gazette, confirming the registration of the company. These documents are issued by the competent authorities (e.g. registrar of commerce or companies, chambers of commerce, guilds, government departments or regulatory agencies, courts, etc.) and consist generally of licences for commercial, industrial or professional practice. <p style="text-align: center;">AND, WHERE APPLICABLE</p>	Photocopy		
	<ul style="list-style-type: none"> • Valid document attesting to membership in a professional order or corporation for applicants who practice a regulated profession or trade in the country where they acquired their professional experience 	Photocopy		
	<ul style="list-style-type: none"> • Any other document supporting your work as self-employed worker or contractor. 			
25	<ul style="list-style-type: none"> • Proof of legality of your work experience <p>Notice of assessment of income tax on personal income. This is an official document issued by tax authorities that confirms receipt of the income tax return and the assessment of information submitted.</p>	Original or certified true copy		
	<p>Important clarification on the proof of legality:</p> <p>If you work or have worked in a country or territory other than your country of citizenship or permanent residence, you must present a photocopy of your work permits.</p>			

Authorization to practice a regulated trade or profession and mutual recognition arrangement (ARM) between France and Québec

If this section does not apply to your situation, go to the next section.

▶ You must provide this proof if you hold an authorization to practice issued by a Québec regulatory body. This includes holders of a restrictive permit issued by the Collège des médecins du Québec.

▶ You must provide this document if you practice a **profession** for which a mutual recognition arrangement (ARM) has been signed between France and Québec.

▶ You must provide one of these documents if you work in a **regulated trade** for which a mutual recognition arrangement (ARM) has been signed between France and Québec.

26	<ul style="list-style-type: none"> • Authorization to practice issued by a Québec regulatory body 	Photocopy		
27	<ul style="list-style-type: none"> • Professional practice permit valid in France 	Photocopy		
28	<ul style="list-style-type: none"> • Notice of eligibility for a mutual recognition arrangement (ARM) issued by the regulatory body for this trade in Québec <p style="text-align: center;">OR</p>	Photocopy		
	<ul style="list-style-type: none"> • Certificate of qualification or competence issued by the Québec regulatory body 			

Evaluation of French language knowledge

If this section does not apply to your situation, go to the next section.

▶ The test results or diploma that you provide must be dated within two years of the date of submitting your application. For more information on the evaluation of knowledge of French, consult the following Web page: <https://www.quebec.ca/en/immigration/immigration-programs/quebec-experience-program/selection-conditions/knowledge-french>.

		Required format	Document of principal applicant	Document of spouse
29	<ul style="list-style-type: none"> Attestation of results of a test or diploma accepted by the Ministère de l'Immigration, de la Francisation et de l'Intégration <p>The following tests and diplomas are accepted by the Ministère:</p> <ul style="list-style-type: none"> – Test de connaissance du français pour le Québec (TCF-Québec) – Test de connaissance du français (TCF) – Test de connaissance du français pour le Canada (TCF-Canada) – Test d'évaluation du français adapté pour le Québec (TEFAQ) – Test d'évaluation du français (TEF) – Test d'évaluation du français pour le Canada (TEF Canada) – Diplôme d'études en langue française (DÉLF) – Diplôme approfondi de langue française (DALF) 	Photocopy		

Evaluation of English language knowledge

If this section does not apply to your situation, go to the next section.

▶ The results that you provide must be dated within two years of the date of submitting your application.

For more information on the evaluation of knowledge of English, consult the following Web page: <https://www.quebec.ca/en/immigration/immigration-programs/regular-skilled-worker-program/processing>.

30	<ul style="list-style-type: none"> Attestation of IELTS test results 	Photocopy		N.A.
----	---	-----------	--	------

Stay in Québec

If this section does not apply to your situation, go to the next section.

▶ If you or your spouse had a stay of more than two weeks in Québec over the previous ten years before submitting your application, you must provide documents attesting to this.

31	<p>As a temporary worker or foreign student:</p> <ul style="list-style-type: none"> Work permit or study permit or proof of exemption from work permit or study permit under existing regulation Attestation of work, attestation of internship or proof of studies (attestation from the educational institution and transcripts) 	Photocopy		
32	<p>As a visitor:</p> <ul style="list-style-type: none"> Visitor authorization (other than for work or study), if applicable Visa, if applicable Passport stamps or airplane tickets 	Photocopy		

Family in Québec

If this section does not apply to your situation, go to the next section.

▶ Recognized family members are: spouse, son or daughter, father or mother, brother or sister, grandfather or grandmother.

33	<ul style="list-style-type: none"> Act or certificate of birth of the family member domiciled in Québec <p style="text-align: center;">AND</p>	Photocopy		
34	<ul style="list-style-type: none"> Valid Québec medicare card <p style="text-align: center;">AND</p>	Photocopy		
35	<ul style="list-style-type: none"> Canadian passport, citizenship certificate or valid permanent resident card (front and back) 	Photocopy		

PAYMENT OF REQUIRED FEES



Your application will only be processed once we have received payment of the required fees. If payment is not included with your application or is insufficient, your application will be returned to you.

For more information about the fees charged and the various methods of payment accepted by the Ministère, consult the following Web page: <https://www.quebec.ca/en/immigration/immigration-programs/regular-skilled-worker-program/applying>.

		Required format	Document of principal applicant
36	To pay by credit card (Visa, MasterCard, American Express), you must complete and attach this form to your application: – Payment by credit card (Form A-0591-A0)	Original	