

EXPLANATORY NOTES

REQUEST FOR WITHDRAWAL OF COURT DEPOSIT (SJ-366A)

The purpose of this form is to request the withdrawal of an amount of money or security deposited in a file.

TYPES OF FORMS

- Dynamic PDF:

After filling it out, you can print it on letter size paper, 21.59 × 27.94 cm (8.5 × 11 inches).

- Paper:

If you complete the form by hand, please write legibly in block letters.

PROCEDURE

Once the form is completed, keep a copy for your files.

FILING AT THE COURT OFFICE

You must send the form to the office of the relevant courthouse, along with the appropriate supporting documents.

If you have the “Certificate of Court Deposit” (SJ-102A) or “Reçu d’engagement avec dépôt” (SJ-714), please attach it to your request for withdrawal of court deposit. If someone other than the accused, the surety, the plaintiff or the defendant is requesting withdrawal of the court deposit, the request must be accompanied by written consent from the accused, surety, plaintiff or defendant in favour of the requestor (the person signing the form).

For more information, as well as the contact information for all [courthouses](#) in the province of Quebec, visit the Ministère de la Justice’s website at www.justice.gouv.qc.ca.

REQUEST FOR WITHDRAWAL OF COURT DEPOSIT

CANADA
PROVINCE OF QUÉBEC
District:
File No.:

1- IDENTIFICATION OF THE PERSON REQUESTING WITHDRAWAL OF A COURT DEPOSIT

<input type="checkbox"/> Plaintiff <input type="checkbox"/> Defendant <input type="checkbox"/> Surety <input type="checkbox"/> Accused <input type="checkbox"/> Other (please specify): _____		
Name		Email
Address		Telephone no.

2- INFORMATION ABOUT THE COURT DEPOSIT (attach a copy of the deposit certificate or promise receipt, if available)

Deposit amount	Certificate or receipt no.	Date of deposit	Nature
			<input type="checkbox"/> Security <input type="checkbox"/> Expropriation <input type="checkbox"/> Tenders and deposits <input type="checkbox"/> Seizure <input type="checkbox"/> Rent <input type="checkbox"/> Other (please specify): _____
<input type="checkbox"/> Amount of money <input type="checkbox"/> Movable property (specify): _____			

3- INFORMATION ABOUT THE BENEFICIARY TO WHOM THE AMOUNT OF MONEY OR MOVABLE PROPERTY WILL BE RETURNED

Name of beneficiary (cheque)	Address where the cheque should be sent	Amount
Name of beneficiary (cheque)	Address where the cheque should be sent	Amount
Name of beneficiary (movable property)	The movable property must be hand-delivered.	
Signature of requestor		Year Month Day

4- SECTION RESERVED FOR THE COURT OFFICE

4.1- SECURITY HELD IN CRIMINAL MATTERS (if applicable)

Type of recognizance: ☐ Personal ☐ Third party (surety)

☐ File closed ☐ Certificate of default ☐ Forfeiture order ☐ Notice of execution and/or requirement to pay from the ARQ / CRA
☐ File not closed or under appeal with security retained pending appeal

4.2- COURT CLERK'S AUTHORIZATION

☐ I authorize withdrawal of the money or return of the movable property.
 Beneficiary: _____ ☐ Amount: \$ _____ ☐ Movable property: _____
 Beneficiary: _____ ☐ Amount: \$ _____ ☐ Movable property: _____

☐ I deny withdrawal of the money or return of the movable property.
 Reason(s): _____

Clerk's name (in block letters)	Signature	Year Month Day
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5- SECTION RESERVED FOR FINANCIAL SERVICES (check one of the boxes below)

5.1- Reimbursement of an amount of money

☐ Reimbursement requested in the system on _____

5.2- Return of movable property

☐ I acknowledge receipt of the movable property specified in section 4.2. _____
Signature of beneficiary

Financial supervisor (in block letters)	Signature	Year Month Day
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