

## EXPLANATORY NOTES

### ANSWER (SJ-1333A)

The “Answer” form is to be used by a defendant who wishes to personally answer a judicial application against them before the Court of Québec’s Unified Family Tribunal, Youth or Civil Division.

#### TYPES OF FORMS

- Dynamic PDF:

After filling it out, you can print it on letter-size paper, 21.59 x 27.94 cm (8.5 x 11 inches).

- Paper:

If you complete the form by hand, please write legibly in block letters.

#### PROCEDURE

Once the form is completed, keep a copy for your files.

The answer must be notified to the plaintiff’s lawyer or, if the plaintiff is not represented, to the plaintiff. Notification can be done by any appropriate method proving that the document was delivered, sent or published to its recipient (for example, by email, fax, registered mail, or bailiff).

If your address changes subsequently, please inform the clerk by filling out the “Notice of change of address” form (SJ-843A) available at <https://www.quebec.ca/en/justice-and-civil-status>.

#### FILING AT THE COURT OFFICE

You must then forward the answer, along with proof of notification, to the clerk’s office at the courthouse. To do this, you may use the Digital Court Office of Québec (GNJQ) which is accessible via [Services judiciaires numériques - Accueil \(gouv.qc.ca\)](https://www.quebec.ca/en/justice-and-civil-status).

Court costs are payable for filing the answer. To find out what the costs are, visit [Québec.ca](https://www.quebec.ca/en/justice-and-civil-status) and search for *tarif des frais judiciaires*. To get contact information for all courthouses in the Province of Québec, visit <https://www.justice.gouv.qc.ca/en/join-us/find-a-courthouse>.

CANADA  
Province of Québec  
District: \_\_\_\_\_  
Locality: \_\_\_\_\_  
File No. \_\_\_\_\_

COURT OF QUÉBEC  
UNIFIED FAMILY TRIBUNAL  
“ \_\_\_\_\_ Division”

\_\_\_\_\_  
Plaintiff  
c. \_\_\_\_\_  
Defendant  
et \_\_\_\_\_  
\_\_\_\_\_ Party

**ANSWER**

1. I, \_\_\_\_\_, \_\_\_\_\_, am answering this application so as to:  
(first name, last name) (defendant / representative / other)

- negotiate a settlement;  
or  
 defend the application and establish a case protocol with the other parties;  
(optional)  
and I propose  mediation  a settlement conference.

2. (Select one of the following options)

I am not represented by counsel.

My personal contact information is:

Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Cell phone: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_

If applicable, I consent to receive notification of any pleadings or documents related to this file by the following electronic means (select one or more):

- by email at the address provided above  
 by fax at the number provided above  other: \_\_\_\_\_  
(provide address)

or

I am represented by counsel, whose contact information is:

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_ Lawyer's code (optional): \_\_\_\_\_

At \_\_\_\_\_, on \_\_\_\_\_

\_\_\_\_\_  
Signature