

EXPLANATORY NOTES

ACQUITTANCE / SETTLEMENT / DISCONTINUANCE / RELEASE (SJ-842A)

The “Acquittance / Settlement / Discontinuance / Release” form is used in the Small Claims Division when one of the parties involved wishes to end proceedings under way further to payment of the amount claimed, and return of the claimed property, if applicable, an agreement reached by the parties or the plaintiff’s decision not to continue the proceedings, or when the seizing party wishes to release the seizure. The party concerned must complete the appropriate section of the form.

TYPES OF FORMS

- Dynamic PDF:

After completing the form, you must print it on letter-sized paper, i.e. 21.59 × 27.94 cm (8.5 × 11 inches).

- Paper:

If you complete the form by hand, please write legibly in block letters.

PROCEDURE

Once the form is completed, keep a copy for your files.

FILING AT THE COURT OFFICE

You must then submit the form to the Small Claims Division office. To do this, you may use the Digital Court Office of Québec (GNJQ), at [Québec.ca/justice-et-etat-civil/systeme-judiciaire/processus-judiciaire/services-judiciaires-numeriques](https://quebec.ca/justice-et-etat-civil/systeme-judiciaire/processus-judiciaire/services-judiciaires-numeriques).

For further information, as well as the contact information for all courthouses in the province of Québec, consult www.justice.gouv.qc.ca/nous-joindre.

Plaintiff

Defendant

ACQUITTANCE / SETTLEMENT / DISCONTINUANCE / RELEASE

(Check the appropriate box)

- ☐ **ACQUITTANCE** (once the debt is discharged and the dispute is fully settled (e.g. return of claimed property), an acquittance ends the legal proceedings in this case).

The ☐ Plaintiff ☐ Defendant acknowledges having received the sum of \$ _____, (that the dispute is fully settled (e.g. return of claimed property), and gives final and complete discharge thereof.

or

- ☐ **AMICABLE SETTLEMENT** (after reaching an agreement with the adverse party).

The ☐ Plaintiff ☐ Defendant states that this case has been settled to his/her/its satisfaction and asks that this file be closed.

or

- ☐ **DISCONTINUANCE WITH RESPECT TO ALL PARTIES** (you wish to put an end to the legal proceedings brought before the Small Claims Division; you will be required to pay the legal fees of the adverse party unless an agreement is reached with the parties concerned).

- ☐ **DISCONTINUANCE WITH RESPECT TO ONE OR SEVERAL PARTIES** (you wish to continue the legal proceedings brought before the Small Claims Division but want to discontinue them with respect to one or several parties; you will be required to pay the legal fees of the party or parties to whom the discontinuation applies unless an agreement is reached with the parties concerned).

Please indicate the party or parties to whom the discontinuance applies:

Given name and surname (in block letters)

or

- ☐ **RELEASE**

_____, (☐ Plaintiff ☐ Defendant)
as the seizing party, gives release to _____, (☐ Plaintiff ☐ Defendant)
as debtor, from seizure of the debtor's income in the hands of a third person, in this case _____,
the garnishee, under a notice of execution filed with the office of the Court on _____.

At _____, on _____

Signature

Given name and surname (in block letters)